



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS COMMAND
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WASHINGTON, DC 20350-3000

IN REPLY REFER TO:
5100
SAFETY
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MARINE CORPS INSTALLATIONS COMMAND POLICY LETTER 4-18

From: Commander, Marine Corps Installations Command (MCICOM)
To: Distribution List

Subj: COMMAND EXPLOSIVES SAFETY MANAGEMENT PROGRAM

Ref: (a) DoDI 6055.16, Explosives Safety Management Program
(b) OPNAVINST 8020.14A
(c) NAVSEA OP 5 Vol 1
(d) NAVMC 5100.8, Marine Corps Occupational Safety and Health Program Manual
(e) MCO 8020.10, Marine Corps Explosive Safety Management Program
(f) MCO 5100.29B, Marine Corps Safety Program
(g) MCO 3500.27C, Marine Corps Risk Management
(h) OPNAVINST 5102.1D, Marine Corps Mishap and Safety Investigation, Reporting and Record Keeping Manual

1. Situation. To publish policy, provide guidance, and assign responsibility for Marine Corps Installations Command's (MCICOM) Explosives Safety Management Program (ESMP).
2. Mission. Due to the hazardous conditions of ammunition and explosives (A&E) stringent controls for storage, handling and utilization are mandatory. When properly handled, stowed, and effectively delivered, A&E will function as desired.
3. Execution
 - a. Commander's Intent and Concept of Operations
 - (1) Commander's Intent. Each level of Command within MCICOM assumes responsibility for their ESMP. Commanders will administer effective programs that enhance explosives safety in order to reduce mishaps, increase productivity, preservation of life and the well-being of Marines, civilian Marines, and family members. These programs will adhere to the requirements outlined in this policy and per the references.
 - (2) Concept of Operations
 - (a) The Commandant of the Marine Corps has established that the Marine Corps will follow the instructions of references (a) through (h).
 - (b) This policy outlines the references and assigns responsibilities, identifies minimum implementation requirements, and provides instructions for administration of the ESMP.
 - (c) Regional Explosive Safety Officers comply with the intent of this policy and all references while providing management and oversight for all explosives safety matters via your respective Regional and Installation Commanders.

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b. Tasks

(1) MCICOM Explosives Safety Officer (ESO)

(a) Serve as the MCICOM point of contact to Marine Corps Systems Command (MARCORSYSCOM) Program Manager, Ammunition Environmental and Explosives Safety (PM Ammo EES).

(b) Ensure ESMP requirements comply with the provisions of DODI 6055.16, NAVSEA OP 5 Vol 1 (series), MCO 8020.10 (series) and other pertinent references.

(c) Monitor Marine Corps Regional Command ESOs to ensure compliance and implementation of appropriate explosives safety procedures for receiving, storing, issuing, handling, transporting, and disposing of ammunition as required.

(d) Ensure all Regional ESOs and Installation ESOs are aligned under special staff to the Regional/Installation Safety offices with direct access to the commander. Regional and Installation ESOs will be distinct and separate duties.

(e) Provide assistance, when requested, to regional commands with explosives safety site approval requests, explosives safety submissions, and explosives safety deviations prior to endorsement and forwarding to MARCORSYSCOM PM Ammo EES in accordance with MCO 8020.10 (series).

(f) Oversee and coordinate all radiation hazard (RADHAZ) surveys with MCICOM G-6 and Fuels.

(g) Coordinate completion of all RADHAZ surveys with Naval Surface Warfare Center Dahlgren.

(h) Monitor A&E mishaps reporting for compliance with OPNAVINST 5102.1D.

(2) MCICOM Regional ESOs will:

(a) Oversee Installation ESOs to ensure compliance and implementation of appropriate explosives safety procedures.

(b) Provide technical review and recommendations of exemptions to transportation regulations involving the movement of Class V materiel on Marine Corps installations.

(c) Provide technical review, recommendations and endorsement on explosives safety site plan requests for Marine Corps installations.

(d) Provide technical review, operational necessity, recommendations and endorsement on requests for deviations from explosives safety criteria on Marine Corps installations.

(e) Establish a Technical Assist Visit Program to assist Marine Corps installations in their region with explosives safety issues.

(f) Coordinate operational and policy matters relating to Class V materiel with MARCORSYSCOM.

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(g) Oversee regional commands with explosives safety site approval requests, explosives safety submissions, and explosives safety deviations prior to endorsement and forwarding to MARCORSYSCOM PM Ammo EES in accordance with NAVSEA OP 5 Vol 1 (series), MCO 8020.10 (series).

(h) Monitor training for all Installation ESOs to ensure that they are completing the training required to be and maintain ESO certification per MCO 8020.10 (series).

(i) Coordinate with Regional/Installation G-6 and Fuels departments in the completion of RADHAZ surveys as required.

(j) Ensure A&E mishaps are reported in accordance with OPNAVINST 5102.1D.

(k) Conduct/assist with related accident investigations involving ammunition and explosives in accordance with OPNAVINST 5102.1D (series) and reporting findings to higher authority as required. Maintain a record listing all accidents with recommendations for preventive measures.

4. Administration and Logistics. The ESMP is administered by the ESO of each Installation, Region, and MCICOM Headquarters.

5. Command and Signal

a. Command. This policy is applicable to all personnel within MCICOM and its subordinate commands.

b. Signal. This policy is effective the date signed.


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