



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS COMMAND
3000 MARINE CORPS PENTAGON
WASHINGTON, DC 20350-3000

IN REPLY REFER

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MARINE CORPS INSTALLATIONS COMMAND POLICY LETTER 15-14

From: Commander
To: Distribution List

Subj: COMMAND POLICY REGARDING OVERTIME APPROVAL IN SUPPORT OF
MARFORCYBER OPERATIONAL DIRECTIVES AND FRAGMENTARY ORDERS

Ref: COMMCICOM letter dated 29 Aug 2014 regarding Network
Operations Command and Control

1. Purpose. To publish policy regarding approval and use of civilian overtime required to comply with Marine Forces Cyber Command (MARFORCYBER) Operational Directives (OpDir) and Fragmentary Orders (FRAGO).
2. Background. Per the reference, MARFORCYBER has the authority to release OpDirs and FRAGOs that require immediate compliance by Marine Corps Installations Command network operations personnel.
3. Policy. When required to meet MARFORCYBER OpDir and FRAGO deadlines for execution and reporting, Marine Corps Installations Command Regional and Installation Commanders are authorized to approve overtime of network operations personnel. Commands should record overtime charges with a Job Order Number Local Use (JNLU) code of 'CYBR' to track overtime expenses associated with this effort. Overtime charges will be applied to command payroll.
4. Cancellation. This policy is in effect until amended or rescinded.
5. Applicability. This policy applies to both MCICOM and Training and Education Command (TECOM) commanded installations.

D. R. CLIFTON
By direction

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Distribution:

Commander, MARFORCYBER

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